



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/2015-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (e-mail, phone)	Website (eg. of the course catalogue)
Josip Juraj Strossmayer University of Osijek – UNIOS represented by Prof. Dr. Željko Turkalj, Rector address: Trg Svetog Trojstva 3, 31000 Osijek, Croatia VAT number: HR78808975734	HR OSIJEK01	Martina Šuto, Institutional Erasmus coordinator, International Relations Office, Trg Sv. Trojstva 3; HR- 31000 Osijek, Croatia phone: + 385 31 224 125 ; fax: + 385 31 224 126; erasmus@unios.hr	www.unios.hr www.unios.hr/incoming-mobility
		Academic (Departmental) coordinator: Prof. Dr. Suzana Vuletić, Catholic Faculty of Theology in Đakovo Petra Preradovića 17, HR-31400 Đakovo, Croatia Phone: (++385) 31/802-402; Fax: (++385) 31/802-403, e-mail: suzanavuletic007@gmail.com	http://www.djkbfunios.hr/
Katholieke Universiteit Leuven Faculty of Theology and Religious Studies Sint-Michielsstraat 4 box 3100 B-3000 Leuven, Belgium	B LEUVEN01	Coordinator at the Faculty: Prof. Dr. Bénédicte Lemmelijn, Vice Dean for International Relations Benedicte.Lemmelijn@theo.kuleuven.be +32/16/32 38 10 - +32/16/32 38 67 or fax +32/16/32 38 58 Coordinator at KU Leuven: Elke Timmermans Elke.Timmermans@int.kuleuven.be +32/16/32 37 67	http://theo.kuleuven.be/en/prospective_students/Socrates-Erasmus-exchange ECTS Information package: http://www.kuleuven.be/education/ects/package.html

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HR OSIJEK01	B LEUVEN01	0221	Religion and theology	1; 2	2 students x 10 months = 20 months	Only by individual agreement
B LEUVEN01	HR OSIJEK01	0221	Religion and theology	1; 2	2 students x 10 months = 20 months	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
HR OSIJEK01	B LEUVEN01	0221	Religion and theology	2 staff x 5 days = 10 days	Only by individual agreement
B LEUVEN01	HR OSIJEK01	0221	Religion and theology	2 staff x 5 days = 10 days	Only by individual agreement

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR OSIJEK01	0221	Croatian	English; German, Italian	B2	B2
BLEUVEN01	221	English	—	B1*	C1

*B1 is equivalent to ILTS 6.5 or TOEFL iBT 79/80

For more details on the KU Leuven language of instruction recommendations, see http://www.kuleuven.be/admissions/language/lang_test

D. Additional requirements

HR OSIJEK01: UNIOS cannot accept applications received after the stated deadline. It is not possible for students to defend Bachelor papers, Master thesis or PhD thesis at UNIOS within this agreement and to obtain final qualification. UNIOS provides technical and academic support to students and staff with disabilities; depending on individual needs, excluding financial supports.

KU Leuven (BLEUVEN01)

All practical information for incoming students (incl. application procedure) can be found on the website of International Admissions and Mobility : <http://www.kuleuven.be/admissions/>

KU Leuven organises welcome activities for all international students, including Orientation Days and a Buddy Program. More information about these activities can be found on the website : <http://www.kuleuven.be/welcome/>

A Dutch language course, free of charge for Erasmus students, is organised by the Leuven Language Institute : http://ilt.kuleuven.be/english/cursus/andere_ned_vr_erasmus.php

The university also offers support for students with disabilities : <http://www.kuleuven.be/studentenvoorzieningen/studentswithdisability/index.html>

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR OSIJEK01	July 1 st	December 1 st
BLEUVEN01	The academic calendar can be found on http://www.kuleuven.be/english/about/	The academic calendar can be found on http://www.kuleuven.be/english/about/

2. HR OSIJEK01: The receiving institution will send its decision within 4 weeks, provided the documents are complete.
B LEUVEN01: The receiving institution will send its decision within 12 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.
Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HR OSIJEK01:

Croatian Grading system and comparison to ECTS available at: <http://www.unios.hr/index.php?g=5&i=10&j=127>
Transcript of Records is issued in English language, and contains all data needed for comparison to ECTS.

B LEUVEN01:

http://theo.kuleuven.be/en/prospective_students/ECTS-Grading

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/?g=5&i=10&j=129
BLEUVEN01	Mr. Christophe Prince http://www.kuleuven.be/admissions/contact/index.html	http://www.kuleuven.be/admissions/travelling/visa.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/?g=5&i=10&j=129 http://www.hzzo.hr/en
BLEUVEN01	Int. Adm. and Mobility Case Administrator http://www.kuleuven.be/admissions/contact/index.html	http://www.kuleuven.be/english/services/insurances/



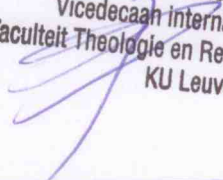
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/index.php?g=5&i=10&j=131
BLEUVEN01	housingservice@dsv.kuleuven.be tel.: +3216324400	http://www.kuleuven.be/studentenvoorzieningen/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
HR OSIJEK01	Prof. Dr. Željko Turkalj Rector of Josip Juraj Strossmayer University of Osijek	23-01-2015	 
BLEUVEN01	Prof. Dr. Bénédicte Lemmelijn, Vice Dean for International Relations	27/01/2015	 Prof. dr. Bénédicte Lemmelijn Vicedecaan internationalisering Faculteit Theologie en Religiewetenschappen KU Leuven

³ Scanned signatures are accepted